

## E - TENDER

Tender Notice No.: 01 /2026

Date : 12.03.2026

Subject : E-Tender for Hiring of Category 'D' Staff including Drivers through Outsourcing Agency.

Quotations are invited from eligible and experienced manpower outsourcing agencies for providing Category 'D' staff including Drivers on contractual basis for DAV Public School, Gokulpur, Pakur (Jharkhand).

### Scope of Work

The agency shall provide the multi tasking manpower for the following posts having Computer Knowledge :

- ❖ Sweepers
- ❖ Drivers (Heavy Vehicle)
- ❖ Electrical
- ❖ MTS (Multitasking Staff with Computer Knowledge)
- ❖ Aaya
- ❖ Sweeper
- ❖ Guard / Helper

### Eligibility Criteria

Agency must be registered under relevant laws. Minimum 3-5 years' experience in manpower supply.

Must have valid: PAN, GST Registration, EPF & ESI Registration  
Experience with Govt./PSU/Schools preferred.

**Contract period:** 1 year (extendable)

### Agency must comply with:

- Minimum Wages Act
- EPF & ESI rules
- Salary must be paid through bank transfer
- Drivers must follow safety norms and institutional rules
- The authority reserves the right to accept/reject any tender

### Submission of Quotation

Quotation shall be submitted through post or by Hand on following address  
(on or before 25/03/2026).

C/O : DAV Public School  
At : Gokulpur  
Post : Pakur  
Dist : Pakur  
Contact No. : 7858073420  
Email : davgokulpurpakur@gmail.com

  
**PRINCIPAL**  
D.A.V. Public School  
Gokulpur, Pakur-816107 (Jh.)  
CBSE Aff No -3430152, School No- 66347